



Community Services Department • Recreation Services Division
3300 Capitol Avenue, Bldg. B, P.O. Box 5006 Fremont CA 94537-5006
Phone: (510) 494-4300 • Email: RegeRec@Fremont.gov • Fremont.gov/RecJobs

Recreation Application for Part-Time Temporary Employment

- An electronic version of this form is available on the City's website. Once you have completed the form, you can mail it to Recreation Division at the address above. Otherwise, please print clearly using black or blue ink.
- Check the job announcement to see if a resume or a supplemental questionnaire is required.
- Human Resources will make reasonable efforts in the examination process to accommodate people with disabilities. Please advise Recreation Division of any special needs a minimum of 5 days in advance of the selection process by calling 510-494-4347.
- If you have difficulty completing this application, please contact the Recreation Division.

Position(s) Desired (Please list all positions of interest, in order of preference)

Personal Information (Please notify us of any change of address or phone number.)

Last Name:

First Name:

Street Address:

Apt. No.:

City:

State/Zip:

Primary Phone: ()

Secondary Phone: ()

Email Address:

Do you currently possess a valid CA Driver's License? ☐ Yes ☐ No

Class: _____

Do you meet the minimum age requirement as indicated on the job announcement? ☐ Yes ☐ No

If hired, can you provide evidence of your legal right to work in the USA? ☐ Yes ☐ No

Do you have any relatives employed by the City of Fremont? ☐ Yes ☐ No

Have you ever previously applied for work with, or been employed by, the City of Fremont? ☐ Yes ☐ No

If yes, when and for/in what position?

Are you able to perform the essential functions of the job for which you are applying, either with or without accommodation? ☐ Yes ☐ No

If no, please describe the functions which you cannot perform: _____

The City of Fremont complies with the Fair Employment and Housing Act (FEHA) and all other disability laws. We will consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions, unless accommodation would cause undue hardship.

Time Available	Sun	Mon	Tue	Wed	Thur	Fri	Sat

- ☐ Seasonal
☐ Year Around

Education & Training

Education: Circle highest grade completed or will complete in next 4 months: 10 11 12 13 14 15 16 17 18 19 20

Name of School

Location

Did you graduate?

High School:

☐ Yes ☐ No ☐ GED or equivalent

Name of School

Location

Degree/Major

Units Completed

College/University:

Qualifications, Skills, Certificates & Licenses

Describe your experience in working or volunteering with groups in a recreational setting (i.e., Community Centers, Camps, After-School Programs, Social Clubs, etc.).

Describe fully any job-related skills, knowledge, special training, certificates or licenses you possess.

Experience (List your most recent experience first (job/volunteer/U.S. military) for all experience during the last 10 years) List each change in title or promotion separately. Attach additional pages if needed. You may attach your resume or job-related certificates. A resume is not a substitute for completing this section of the application.			
Name of Employer:		Job Title:	
Supervisor's Name:		Supervisor's Phone: ()	
Street Address:		City:	State/Zip:
From (Mo./Yr.):	To (Mo./Yr.):	Hours per week:	Salary:
Duties Performed:			
Reason for Leaving:			
Experience (continued)			
Name of Employer:		Job Title:	
Supervisor's Name:		Supervisor's Phone: ()	
Street Address:		City:	State/Zip:
From (Mo./Yr.):	To (Mo./Yr.):	Hours per week:	Salary:
Duties Performed:			
Reason for Leaving:			
Experience (continued)			
Name of Employer:		Job Title:	
Supervisor's Name:		Supervisor's Phone: ()	
Street Address:		City:	State/Zip:
From (Mo./Yr.):	To (Mo./Yr.):	Hours per week:	Salary:
Duties Performed:			
Reason for Leaving:			
May we contact your present employer regarding your qualifications and work record? <input type="checkbox"/> Yes <input type="checkbox"/> No			
May we contact your past employers regarding your qualifications and work record? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you ever been terminated, other than layoff, or forced to resign or rejected during probation from employment within the last 10 years? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If so, please give name of employer, dates of employment and reasons below. If no, indicate "not applicable."			
If you pass the initial screening for qualifications, you will be required to complete a conviction history questionnaire. A fingerprint check will be made prior to any offer of employment.			
Agreement			
Agreement of Applicant: I certify that the statements in this application and accompanying materials are true, complete and correct to the best of my knowledge, and understand that misrepresentation or deliberate omission of fact may subject me to disqualification or dismissal. I agree to be fingerprinted, to sign an oath of office, and to furnish proof of education and citizenship or legal right to work in this country as may be required as a condition of employment.			
_____		_____	
Signature		Date	
The City of Fremont is an Equal Opportunity Employer			

Position(s) Desired:

Recruitment Questionnaire

I first learned about this employment opportunity through:

- ☐ A City employee (specify employee name): _____
- ☐ Friend or relative
- ☐ The Employment page on the City's website
- ☐ City of Fremont Human Resources Department
- ☐ Another job page on the internet (specify website): _____
- ☐ Facebook
- ☐ Flyer
- ☐ Ad (specify): _____
- ☐ Other (specify): _____

- ☐ Job fair
 - ☐ City of Fremont Job Fair
 - ☐ College, specify _____
 - ☐ High School, specify _____
- ☐ Career center
 - ☐ College, specify _____
 - ☐ High School, specify _____
 - ☐ Mission Valley ROP

Employment Questionnaire

Please respond to the following questions and submit this form with your application packet. The completed form is confidential and will be detached from your application. This information is voluntary and is gathered in accordance with State and Federal laws.

Check one:

- ☐ Female
- ☐ Male

Check one:

- ☐ **Hispanic or Latino** - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.
- ☐ **White (Not Hispanic or Latino)** - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- ☐ **Black or African American (Not Hispanic or Latino)** - A person having origins in any of the black racial groups of Africa.
- ☐ **Native Hawaiian or Other Pacific Islander (Not Hispanic or Latino)** - A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- ☐ **Asian (Not Hispanic or Latino)** - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- ☐ **American Indian or Alaska Native (Not Hispanic or Latino)** - A person having origins in any of the original peoples of North and South America (including Central America), and who maintain tribal affiliation or community attachment.
- ☐ **Two or More Races (Not Hispanic or Latino)** - All persons who identify with more than one of the above five races.